

BOSTON COLLEGE

MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE HELD ON 25 NOVEMBER 2024

1. **PRESENT**

Heather Lee (Chair), Gavin Booth, Claire Foster, David Parnell and Nick Worth.

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Meeting attendance: 100%

2. **ACTION LOG**

Members reviewed progress made against items in the committee's action log.

Members commended the use of LinkedIn as a recruitment tool and noted that governor opportunities had been promoted at a recent breakfast meeting. The committee also noted that responses to the skills analysis and governance questionnaire were now complete.

3. **MINUTES**

The minutes of the meeting of the committee held on 23 September 2024 were reviewed and approved.

4. **VACANCIES**

Members received a report from the Clerk to the Corporation on existing and potential vacancies and the updated skills analysis.

An application from Shruti Trivedi was considered and it was agreed that her appointment should be recommended to the Corporation. It was noted that there were a couple of other potential candidates being considered and it was agreed that Nick Worth would contact a local firm to see if it was possible to recruit a member with accountancy skills. It was felt that advertising vacancies would help increase diversity and engagement with the local community. ● ●

5. **CODE OF GOOD GOVERNANCE**

Members received a report from the Clerk to the Corporation reviewing the Corporation's compliance with its Code of Good Governance during 2024-25.

The committee reviewed the analysis and concluded that the corporation had been compliant with the Code. It was noted that it had been replaced by a new Code from 1 August 2024.

6. **COMMITTEE ANNUAL REPORT**

Members received a report from the Clerk to the Corporation with a draft of the committee's annual report.

The committee reviewed the contents of the report and particularly noted the positive diversity comparison with national data. The report was approved for submission to the Corporation.

7. **GOVERNANCE SELF ASSESSMENT**

Members received a report from the Clerk to the Corporation with a draft self-assessment report.

Members reviewed the contents of the report and noted the proposed grades. Nick Worth commented that with a number of changes being observed through the Standards committee, High Needs/SEND performance monitoring should see an improved grade next year. David Parnell queried how the board could know what good performance looked like. Gavin Booth suggested that evidence supporting grades should be split between internal and external evidence in future reports. Claire Foster suggested that there might be a benefit to have some peer review of performance and offered to look at how this might be achieved. Members suggested that grade changes should be reported as they happen and a mid-year review at the CPD event was proposed. ●

The committee agreed to recommend the self-assessment report for 2023-24 to the Corporation. ●

8. **NEXT MEETING**

It was noted that the next meeting of the committee would take place on 10 February 2025.