

STUDENT RELATED POLICY

STUDENT CODE OF CONDUCT

This policy is annually reviewed to ensure compliance with current regulations.

Approved/reviewed by	
Approved by: Executive Leadership Team	
Reviewed by: Assistant Principal: Student Experience, Head of Safeguarding	
Date of next review	June 2026

This policy and procedure is subject to The Equality Act 2010 which recognises the following Protected Characteristics: Age, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion and Belief, Sex, Sexual orientation and Disability

1. Document Control

1.1. Document Details

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Author	Abid Hussain / Sharon Posey
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1.2. Revision History

Version	Date	Author	Comments
1.0	September 2023	Abid Hussain / Sharon Posey	Definitive Release
2.0	March 2024	Abid Hussain / Sharon Posey	Definitive Release
3.0	August 2024	Abid Hussain / Sharon Posey	Amendment to 2.5, 2.11
3.1	June 2025	Sharon Posey	Amendment to 2.6

1.3. Distribution

Name	Email	Organisation
All Staff	Uploaded to SharePoint	Boston College

1. **POLICY AIMS**

- 1.1 Boston College aims to create an environment which fosters good relationships and encourages effective learning.

This policy is in conjunction with the following college policies.

- Bullying and Harassment Policy
- Learner Disciplinary Policy and Procedure
- Safeguarding Learners Policy

2. **POLICY STATEMENTS**

- 2.1 Appropriate behaviour is a key attribute of employability and progression and will be encouraged and developed through the College's values:

BRAVERY
RESPECT
INSPIRATION
GROWTH
HOPE
TRUTH
ENERGY
NUTURE

- 2.2 Students will be encouraged to take responsibility for their own behaviour in and out of class and be mindful that they represent the College off site and that their behaviour reflects on the College.
- 2.3 Actively take part in college community events and activities.
- 2.4 Attendance is expected to be 100%. If students are absent they must report this to the absence line (details are on the back of ID badges).
- 2.5 College behaviours we expect, to achieve our vision "Brilliant Today, Better Tomorrow" align with our values:
- **Be BRAVE and open to new experiences and challenges**
 - **Be RESPECTFUL and kind to others and yourself**
 - **Be INSPIRED to be the best version of you**
 - **GROW yourself to continually improve and progress**
 - **Be HOPEFUL and positive**
 - **Be TRUTHFUL, honest and have integrity**
 - **Be ENERGETIC and enthusiastic to learn**
 - **Be NURTURING and supportive of yourself and others**
- 2.6 Boston College does not have a formal dress code, but, as we are preparing students for the world of work, we encourage all students to dress in a manner that is appropriate for a professional environment.

General guidelines:

Students have the freedom to choose their attire. Casual dress is acceptable if it is respectable and sensible. Avoid clothing with inappropriate or offensive language or imagery and ensure that your appearance is neat and tidy.

We also follow an industry standard dress code which you must abide by for health and safety, and personal protection reasons. These specific dress codes are for those studying courses such as construction, hair and beauty, catering and engineering, and will be shared with you during enrolment.

- 2.7 Behaviours that have no place in our college community that we will always challenge (this list is not exhaustive):
- People without visible ID
 - Allowing others to use your ID badge
 - Physical violence
 - Bringing weapons (real or imitation), drugs, alcohol onto the site
 - To be under the influence of drugs, alcohol, other substances
 - Unauthorised recording of sessions, other students or staff
 - Bullying, cyberbullying, and harassment, including sexual harassment
 - Disrespect for other people
 - Swearing and use of offensive language
 - Disrespect for our campuses and learning environments
 - Smoking or vaping in non-smoking areas
 - Unsafe behaviour in the College car parks
 - Any behaviour that brings the College into disrepute, including online activity
- 2.8 All students will be made aware of what constitutes acceptable behaviour through induction and tutorials. This applies to full time and part time students, apprentices and HE students.
- 2.9 The College will promote good behaviour through praise, acknowledgement and effective teaching and learning strategies. These will be logged on VITAL for students and tutors reference. The College will organise staff development and training on positive behavioural management.
- 2.10 Negative student behaviour will additionally be supported through the work of the tutors and Safeguarding and Wellbeing Officers where appropriate, with specific targets set on VITAL to improve behaviour.
- 2.11 Where behaviour remains poor and sanctions are to be used, the Learner Disciplinary Procedure will be followed.
- 2.12 Intentional malicious or vexatious allegations against staff will be investigated thoroughly and where appropriate, sanctions may be put in place using the Student Disciplinary Policy

- 2.13 Boston College is committed to creating an environment that is welcoming and inclusive and where everyone is treated fairly and with dignity and respect. The College is a place where everyone will have the opportunity to fulfil their potential regardless of age, disability, gender reassignment and being a transsexual person, pregnancy or maternity, being married or in a civil partnership, race, religion or belief, sex, sexual orientation and socioeconomic status.

3. RESPONSIBILITY FOR THE STUDENT CODE OF CONDUCT POLICY

- 3.1 The Assistant Principal: Student Experience and Head of Safeguarding and Wellbeing is responsible for the development and implementation of this policy.

4. MONITORING

- 4.1 The Assistant Principal: Student Experience and Head of Safeguarding and Wellbeing will monitor all sections of this policy. Regular reports and recommendations on all aspects of the policy will be provided to the Executive Leadership Team, and Governing Body as appropriate. This Policy will be reviewed on an annual basis.