

BOSTON COLLEGE

MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE HELD ON 29 JANUARY 2024

1. **PRESENT**

Heather Lee (Chair), Gavin Booth, Gerry Tawton and Nick Worth.

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Apologies for absence were received from Claire Foster and David Parnell.

Meeting attendance: 67%

2. **ACTION LOG**

Members reviewed progress made against items in the committee's action log.

It was agreed that Marketing should be asked collate statements from Heather Lee and Gerry Tawton for use in governor recruitment. The data collection form for governor skills will be brought to the committee for review when complete. ●

3. **MINUTES**

The minutes of the meeting of the committee held on 20 November 2023 were reviewed and approved.

4. **VACANCIES**

Members received a report from the Clerk to the Corporation on vacancies. It was noted that there were currently no applicants for membership in the pipeline.

The position of two members reaching the end of their terms of office were reviewed.

The committee noted the substantial contribution Daran Bland makes to the work of the board, particularly through his roles as Chair of the Standards committee and SEND Lead Governor. It was agreed to recommend his reappointment for a further four year term. ●

It was noted that Paul Tomlinson had continued to have difficulty with attendance for reasons that the committee appreciated. The committee agreed that his attendance levels meant that he could not be recommended for reappointment but did not wish to lose the contribution he was making in apprenticeships which reflected his skills and experience. It was agreed that he should be thanked for his service and the possibility of him continuing to work with the college on apprenticeships after he left the board should be explored. ●

The skills gaps on the board were noted and it was agreed that Marketing should be asked to promote governor opportunities. Heather Marks offered to discuss this with the team. ●

5. **CODE OF GOOD GOVERNANCE**

Members received a report from the Clerk to the Corporation.

Members reviewed the analysis of compliance with the new code and agreed that the Corporation should be recommended to adopt the Code with effect from 1 August 2024. ●

6. **LINK ACTIVITIES**

Members received a report from the Clerk to the Corporation.

The committee noted the activities undertaken and suggested that the forms used for link activities be reviewed. It was agreed that the list of link work should be attached to the minutes for submission to the Corporation.

7. **NEXT MEETING**

It was noted that the next meeting of the committee will take place on 25 March 2024.