

## BOSTON COLLEGE

### MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE HELD ON 23 SEPTEMBER 2024

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#### 1. **PRESENT**

Gavin Booth, Claire Foster, Heather Lee David Parnell and Nick Worth.

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Meeting attendance: 100%

#### 2. **APPOINTMENT OF CHAIR**

Having been duly nominated, Heather Lee was appointed as Chair of the committee for 2024-25.

Heather Lee in the Chair

#### 3. **APPOINTMENT OF VICE-CHAIR**

Having been duly nominated, Nick Worth was appointed as Vice-Chair of the committee for 2024-25.

#### 4. **ACTION LOG**

Members reviewed progress made against items in the committee's action log.

Statements on the benefits of being a governor have been produced for use in governor recruitment. Questions for governors to use on link visits will be circulated with the notification of updated links. The committee agreed action to be taken on members who had not completed the skills analysis and governance questionnaire. ● ●

#### 5. **MINUTES**

The minutes of the meeting of the committee held on 10 June 2024 were reviewed and approved.

#### 6. **VACANCIES**

Members reviewed existing and anticipated vacancies and the skills analysis outcomes.

An application from Mike Gildersleeves was considered and it was agreed that his appointment should be recommended to the Corporation. It was noted that a further expression of interest was being pursued and an application could be considered in advance of the next full meeting of the committee if required. ●

It was agreed that members coming to the end of their current terms should be asked whether they wished to be considered for reappointment. ●

#### 7. **GOVERNANCE QUESTIONNAIRE**

Members received a report from the Clerk to the Corporation.

The committee reviewed the responses to the questionnaire and agreed that it would be useful to compare diversity data for the Corporation with the profile for students and the local ●

area. The Principal will analyse the outcomes from the questionnaire to inform the agendas of the strategy day and CPD event. ●

**8. REVIEW MEETING FEEDBACK**

Members received a report from the Clerk to the Corporation.

The committee reviewed the comments recorded from the governor review meetings and noted priorities identified by members. A discussion took place about remote access to meetings which also considered feedback on this from the governance questionnaire. The committee agreed that other than in instances where all members of a committee agreed to meet remotely, remote access to meetings should be limited to exceptional circumstances such as a member's inability to attend due to illness.

**9. NEXT MEETING**

It was noted that the next meeting of the committee would take place on 25 November 2024. The committee agreed that future meetings could have a later start depending on the amount of business on the agenda. ●