

# BOSTON COLLEGE

## MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE HELD ON 10 JUNE 2024

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### 1. **PRESENT**

Gerry Tawton (Chair), Gavin Booth, Claire Foster, David Parnell and Nick Worth.

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Apologies for absence were received from Heather Lee .

Meeting attendance: 83%

### 2. **PRESENTATION: BALANCED SCORECARD**

Members received a presentation from the Clerk to the Corporation on proposals for the introduction of a Balanced Scorecard for strategic objectives.

Members agreed that the information should be filtered for submission to the appropriate committees before a full set of data is submitted to the Corporation. Dates for data collection should be set to facilitate this. ●

The committee proposed that the model presented should be trialled in 2024-25.

### 3. **ACTION LOG**

Members reviewed progress made against items in the committee's action log.

Draft statements on the benefits of being a governor are to be circulated to nominated members for approval before being used to support governor recruitment. Suggested questions for governors to use on link visits will be recirculated. ●

### 4. **MINUTES**

The minutes of the meeting of the committee held on 29 January 2024 were reviewed and approved.

### 5. **VACANCIES**

Members reviewed existing and anticipated vacancies and noted the identification of a number of potential applicants. It was suggested that recruitment of members should be promoted through the breakfast briefings with support from existing governors. ●

The committee noted that a staff governor nominee would be put forward at the next Corporation meeting. Following the resignation of a student governor, there will be two student governor positions to fill in the Autumn term.

### 6. **SKILLS ANALYSIS**

Members received a report from the Clerk to the Corporation.

The proposed data collection model was approved and it was agreed that this should be made available for completion online. ●

**7. GOVERNANCE QUESTIONNAIRE**

Members received a report from the Clerk to the Corporation.

The committee agreed that the annual governance questionnaire should be reintroduced for 2024. The questionnaire is to be circulated at the same time as the skills analysis for online completion. ●

**8. EXTERNAL GOVERNANCE REVIEW**

Members were advised that the follow-up meeting with the reviewer had recently taken place and had been very positive.