

Boston College

MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE HELD ON 26 SEPTEMBER 2022

1. **PRESENT**

Nick Worth, Peter Cropley, Claire Foster, Heather Lee and Gerry Tawton.

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Meeting attendance: 100%

2. **APPOINTMENT OF CHAIR**

Having been duly nominated, Nick Worth was appointed as Chair of the committee for 2022-23.

Nick Worth in the Chair

3. **APPOINTMENT OF VICE-CHAIR**

Having been duly nominated, Heather Lee was appointed as Vice-Chair of the committee for 2022-23.

4. **ACTION LOG**

Members reviewed progress made against items in the committee's action log.

It was agreed that Claire Foster would lead on the advertising of board vacancies through LinkedIn. ●

It was reported that the working group to review the proposed Code of Good Governance had met to consider compliance and ways of enhancing existing arrangements. The cover offered by the governors' liability insurance had also been reviewed. The committee agreed to recommend to the Corporation that the new Code be adopted with one change removing the need for external directors for Eastern Enterprises as before. ●

It was noted that the external review of governance had been booked and would commence in spring 2023.

5. **MINUTES**

The minutes of the meeting of the committee held on 13 June 2022 were reviewed and approved.

6. **MEMBERSHIP**

The committee reviewed the board skills analysis and considered applications from Tracey Carter and Daniel Elkington.

Having noted changes to the skills profile, the committee agreed that current priorities were for members with accountancy, legal and marketing skills. It was concluded that there was not currently a vacancy which matched Tracey's skills and experience. It was agreed that the Chair needed to meet with Daniel Elkington to help finalise a decision on his application. ●

Members noted that it would be helpful to have some standardised questions for interviews with prospective members and Claire Foster agreed to draft these.

7. **APPRAISAL AND QUESTIONNAIRE FEEDBACK**

Members received a report from the Clerk to the Corporation and the committee reviewed the feedback received from members through the appraisal process and questionnaire.

It was agreed that Ofsted preparation was a priority, particularly for members of the Standards committee. It was noted that, on the question of remote access to meetings, there remained a preference for Corporation meetings to be face-to-face with more flexibility possible for committee meetings and to deal with exceptional circumstances. ●

The committee noted that members appreciated interaction with learners and staff and would welcome the introduction of a calendar of events with college contacts identified to help them plan. It was also suggested that, as staff are a significant college resource, enhanced HR reporting would be appreciated. ● ●

8. **NEXT MEETING**

It was noted that the next meeting of the committee would take place on 21 November 2022.