

Boston College

MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE HELD ON 21 NOVEMBER 2022

1. **PRESENT**

Nick Worth (Chair), Peter Cropley, Claire Foster and Gerry Tawton.

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Meeting attendance: 80%

2. **ACTION LOG**

Members reviewed progress made against items in the committee's action log.

3. **MINUTES**

The minutes of the meeting of the committee held on 26 September 2022 were reviewed and approved.

4. **VACANCIES**

Members received a report from the Clerk to the Corporation on governor vacancies.

The committee reviewed the skills analysis and a number of applications.

Members discussed applications for reappointment from Gerry Tawton and Paul Tomlinson.

Gerry Tawton removed himself from the discussion of his own reappointment.

The committee agreed that Gerry Tawton had made a substantial contribution to the work of the Corporation and that, if he were not reappointed, loss of his financial expertise would leave a serious gap. His offer to stay for 18 months to facilitate a period of handover to a new Chair of the Finance General Purposes committee was noted and the committee agreed to recommend his reappointment for this limited period to the Corporation. ●

The committee discussed Paul Tomlinson's application and noted that his initial term had been for two years. His commitment to improved contribution was noted and the committee agreed to make a recommendation that his term of office be extended by one year. ●

Four new applications were reviewed and it was agreed that all four were good applicants who could be recommended for appointment. It was noted that another application was expected.

Since there was only one current vacancy with other anticipated later in the year and noting the skills priorities, it was agreed that Katy Priestley should be recommended for appointment for a four year term as soon as possible subject to a satisfactory interview and completion of the other pre-appointment requirements. ●

The committee agreed that Gavin Booth, Jurate Matulioniene and James Brindle should be recommended for appointment as appropriate vacancies arose and that interviews should be arranged for them as the vacancies approached. Terms of appointment will be confirmed after interviews. ●

It was noted that the appointment of additional members to the Audit committee was crucial and strategies for achieving this were discussed.

5. CODE OF GOOD GOVERNANCE

Members received a report from the Clerk to the Corporation on compliance with the adopted Code of Good Governance for 2021-22.

The compliance analysis was reviewed carefully and a number of changes were agreed. It was agreed that role descriptions, standing orders and the scheme of delegation should be reviewed by the committee. ●

6. COMMITTEE ANNUAL REPORT

Members received a report from the Clerk to the Corporation.

The committee considered and agreed the content of its annual report to the Corporation. Particular note was taken of the reduced attendance reported and it was agreed that this should be highlighted when the report is submitted to the Corporation. ●

7. GOVERNANCE SELF ASSESSMENT

Members reviewed and approved the governance self assessment for 2021-22.

8. GOVERNOR CPD

It was noted that a new package of training materials was now available online and, since there had been a number of issues in introducing the new platform, it was agreed that a small group of governors should be asked to try these before a general invitation was issued. ●

9. NEXT MEETING

It was noted that the next meeting of the committee would take place on 27 March 2023.