

Helpful Tips

for Finding an Apprenticeship Placement

With an apprenticeship you get to work, learn, and earn!
All your training is paid for, so you're shaping your career from day one.

Tip 1 - Google

Research companies in your local area, you can email or post them your CV.

Tip 2 - Talk

Don't be afraid to call businesses to ask if they have any apprenticeship vacancies. Talk to your family and friends to see if they know of any apprenticeship opportunities.

Tip 3 - Follow

Companies and organisations use social media like Facebook, LinkedIn, Instagram and Twitter to advertise their vacancies. Don't be afraid to message them.

Tip 4 - Volunteer

Offer your services voluntarily (only if it is safe and practical to do so) - this will get your foot in the door and add to your workplace skills and experience.

Tip 5 - Stand Up

Use your CV to promote your strengths. Talk about your interests. What makes you, YOU?

Remember - accurate spelling and grammar are really important - ask someone else to proofread it for you.

Tip 6 - Join the Talent Pool

Give yourself a head-start, by being the first to hear of new vacancies, offered priority interviews and even having the opportunity for job try-outs which could lead to a traineeship or an apprenticeship. Visit the College's Apprenticeship page to join the Apprenticeship Talent Pool.

What are you waiting for?

Apply online by opening an account on the National Apprenticeship Vacancies website

www.gov.uk/apply-apprenticeships

Tailor your application to each role you apply for and don't forget to keep checking your emails!