



## **Biometric Cashless System**

Boston College uses a cashless catering system so that you can buy food and drink in college without the need to carry cash. After you enrol, we register your finger (biometric scan).

This type of technology is used successfully by many schools and colleges across the country.

We would like to make it clear that we will always comply with the General Data Protection Regulation 2016 and with the provisions of the Protection of Freedoms Act 2012 (which came into force in September 2013) regarding the use of biometric data.

Further information about biometrics is enclosed overleaf.

Biometric information is someone's physical or behavioural characteristics that can be used to identify them. There are many possible biometrics, including for example, a digital photograph, fingerprint, or hand shapes. As part of our identity management systems, we will record a biometric measurement taken from a finger, but not a fingerprint image. The information is stored in a highly secure database and will only be used by the college to confirm who is using a range of services. In future we may use other biometric services where appropriate. We will store the least amount of data possible. This reduces the risk of loss of data. The data that is held cannot be used by any other agency for any other purpose. The college will not use the biometric information for any purpose other than that stated above. The college will store the biometric information collected securely in compliance with the General Data Protection Regulation 2016. The college will not share this information with anyone else and will not unlawfully disclose it to any other person.

### **Current Legislation – The Protection of Freedoms Act 2012**

This legislation requires colleges to:

- Inform parents/guardians about the use of the biometric systems in the college and explain what applications use biometrics for learners under 18
- Receive written permission from one parent/guardian to be able to process biometric information for learners under 18
- Allow you to choose an alternative method

If you are aged under 18, in order for you to be able to use the biometric system, one parent or guardian will need to read, sign and return the form opposite. Learners under 18 who do not have permission will not be able to use existing or new biometrics when using services in the college.

If you are over 18 you do not need signed permission to provide biometrics.

If you are unable to use the biometric system, we will provide reasonable alternative arrangements that allow you to access current and future services.

Please note that when you leave the college, or if for some other reason you cease to use the biometric system, your biometric data will be permanently deleted.

## **PERMISSION FORM FOR THE USE OF BIOMETRIC INFORMATION IN COLLEGE**

### **Parent/Guardian consent is required for all learners aged under 18**

Please complete this form if you consent to your young person using biometric systems until he/she turns 18 or leaves college.

Once your young person ceases to use the biometric recognition system, his/her biometric information will be securely and permanently deleted by the college.

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I give consent for my young person to have their finger (biometric) scanned:

Learner's Name: .....

Learner's Date of Birth: .....

Learner's ID No (if available): .....

to be used by Boston College for use as described in this leaflet.

I understand that I can withdraw this consent at any time in writing.

In signing this form, I agree to ensure that any person(s) with parental responsibility has been informed of this consent declaration.

**Name of Parent/Carer:**

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**Signature:**

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**Date:**

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Please bring this consent form with you to Rochford or Peter Paine Reception.