

BOSTON COLLEGE**MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE ON
8 FEBRUARY 2021**

1. PRESENT

Nick Worth (Chair), Peter Cropley, Claire Foster (joined the meeting during Item 4), Heather Lee, Ann Savage and Gerry Tawton.

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Meeting attendance: 100%

2. ACTION LOG

Members reviewed and noted progress made against items recorded in the action log.

The committee was now able to set up the Chair's appraisal and it was agreed that the appraisal should be carried out by Nick Worth, Ann Savage and Gerry Tawton on a date to be arranged by the Clerk. ●

3. MINUTES

The minutes of the meeting of the committee held on 23 November 2020 were reviewed and approved.

4. MEMBERSHIP

Members considered applications from David Fannin and Paul Tomlinson.

Peter Cropley reported that he had had a meeting with David Fannin and that he had excellent knowledge of the voluntary sector which he would bring to the Board. Gerry Tawton asked for, and was given, information about his current role. Nick Worth confirmed that he was knowledgeable on matters such as grants and funding applications. The committee felt that he would be a useful member of the Board and agreed to recommend his appointment to the Corporation for a 4-year term. ●

Nick Worth and Peter Cropley had met with Paul Tomlinson, it was noted that he was enthusiastic and had good business contacts and background but had not been involved in the education sector before. Given Paul's newness to this kind of role the committee agreed to recommend his appointment for a 2-year initial term. ●

The committee noted that these applicants were the first for whom references had been taken up and it was noted that their references were excellent.

Claire Foster joined the meeting at this point

A discussion took place about the need to ensure diversity on the Board and in particular to look at recruitment from the Polish community which had recently been discussed by the committee.

5. GOVERNANCE ACTION PLAN

The committee reviewed in detail items identified in the Governance action plan and agreed areas where further action was required. The Clerk is to update the action plan and propose dates for completion of actions. ●

6. **NEXT MEETING**

It was noted that the next meeting of the committee would take place on 26 April 2021.

A discussion took place about the potential for on-site meetings to resume and it was noted that this would be determined by risk assessments. Claire Foster will keep the possibility of moving back to on-site meetings under review with the Chair of the Corporation.