

BOSTON COLLEGE

MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE ON 7 OCTOBER 2019

1. PRESENT

Peter Cropley, Jo Maher, Ann Savage, Gerry Tawton and Nick Worth.

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Meeting attendance: 100%

2. APPOINTMENT OF CHAIR

Having been duly nominated, Nick Worth was appointed as Chair of the committee for the 2019-20 academic year. p

Nick Worth in the Chair

3. APPOINTMENT OF VICE-CHAIR

Having been duly nominated, Ann Savage was appointed as Vice-Chair of the committee for the 2019-20 academic year.

4. ACTION LOG

Members reviewed the committee's action log and noted that recruitment of a governor with Teaching and Learning experience was a priority. It was also noted that the Clerk would be drafting out link governor roles which would be circulated after consultation with the Chair. It was noted that the Standards committee had received a presentation on the Inspection Framework which would also be given to other members of the Corporation.

5. MINUTES

The minutes of the meeting of the committee held on 17 June 2019 were reviewed and approved.

6. VIRTUAL BOARDROOM DEMONSTRATION

Members received a presentation of a board paper management system which included access through an app. The committee was shown how the system would work from a user perspective. It was agreed that this should be put forward as a proposal to the Corporation and that in the meantime the College should check out the IT implications and costs.

7. GOVERNOR VACANCIES

It was noted that due to one further resignation and two imminent vacancies there were now five places vacant on the board. Two applications had been received and were reviewed by the committee.

The committee reviewed an application from Heather Lee. Ann Savage asked for confirmation that there was no conflict of interest with her role with the University and it was confirmed that there was not. The committee felt that she was a very experienced candidate and would bring a lot to the Board. Her experience meant that she fitted in to several categories on the skills analysis and the committee felt that her Health and Safety experience would be particularly useful. It was agreed that she should be recommended to the Corporation for appointment for a 4-year period.

The committee also reviewed an application from Kate Folling. It was felt that she also had useful skills and could potentially cover the shadow role in Prevent and Safeguarding. The committee agreed to recommend her appointment for a 2-year initial period. ●

A discussion took place about Corporation vacancies more generally and Ann Savage proposed that targeted advertising be used to address recruitment from specific areas. Diversity of the Board is a specific consideration and it was agreed that the Chair and Vice-Chair of the committee would consider how to recruit further suitable candidates from business. The need to have someone with a focus on Teaching and Learning was also recognised and it was suggested by Jo Maher that a primary school head might be an appropriate person to recruit. It was agreed that an approach should be made to suitable schools to try to identify an appropriate candidate. A further requirement of the Corporation was to have some property expertise and further consideration is to be given to this. The committee noted that in recruiting it was desirable to take references from applicants and that this would be happening in the future. ● ● ● ● ● ●

8. **NEXT MEETING**

It was noted that the next meeting of the committee would take place on 25 November 2019.