

## **BOSTON COLLEGE**

### **MINUTES OF THE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE ON 16 JANUARY 2017**

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#### **1. PRESENT**

Nick Worth (Chair), Peter Cropley, Mick Gallagher, Steve McCracken and Amanda Mosek.

Also in attendance: Janet Hemmant (Clerk to the Corporation).

Meeting attendance: 100%

#### **2. MINUTES**

The minutes of the meeting held on 26 September 2016 were reviewed and approved.

It was noted that the committee wished to see the list of members end dates included in full in every pack in the future. It was agreed that an action log should also be used for the committee in the future. ● ●

Members were advised that the Chief Executive of Boston Borough Council would not be applying to become a member of the Corporation due to time commitments.

#### **3. DRAFT ANNUAL REPORT**

Members reviewed a draft annual report for submission to the Corporation. It was noted that the reference to the 'Code of Good Governance' should be amended to be the 'Code of Good Governance (as adopted)'. Subject to this amendment it was agreed that this report should be passed on to the Corporation. ●

#### **4. PUBLICATIONS**

Members of the committee reviewed a number of publications on governance:

- a) West Herts College Self-Assessment and Loughborough College Personal Review and Assessment form

Steve McCracken had sourced examples of good practice which members of the committee reviewed. It was noted that West Herts College had adopted the Corporate Code of Governance rather than the Colleges' code. It was felt that the documents provided some useful exemplars and that also the College needed to develop a Board policy on Self-Assessment and Appraisal. It was agreed that, after further consideration of the documents, drafts of the policy and documentation for use in Boston College assessments should be brought back to the committee's next meeting. ●

- b) Ofsted Report Improving Governance

Members reviewed the contents of the Ofsted report and noted that, although it was a school-focussed report, it contained some useful pointers on what Ofsted regarded as good governance, which are relevant to colleges.

Members of the committee noted that Steve McCracken's membership of the East Midlands Network provided useful access to information to develop the quality of governance and that this, along with review of governance documents from other parts of the sector and the use of external speakers at development events, enhanced the quality of the Corporation's work.

**5. MEMBERSHIP**

Members were advised that an external expression of interest in joining the Corporation had been received. Documentation had been supplied and a formal application was awaited. A discussion took place about vacancies and it was agreed that James Fairman and Chris Penny should be approached to see if they were interested in applying for Corporation membership. ●

**6. NEXT MEETING**

It was noted that the next meeting of the committee would take place on 18 April 2017.