

# Foreign Exchange Level 3



## INTRODUCTION

You will examine the actual buying and selling of foreign exchange products and services to and from customers. You will gain an understanding of displaying exchange rates and the correct rates to use for transactions. The unit also introduces you to the regulations governing foreign exchange transactions.

### WHAT WILL I DO?

You will study two areas:

1. Plan and prepare foreign exchange transactions on behalf of customers
2. Conduct foreign exchange transactions on behalf of customers

The course is assessed by a written assessment comprising of researching customer needs, completing a short answer question paper and a role play.

### HOW LONG WILL IT TAKE

The course will cover 10 hours altogether

### ENTRY QUALIFICATIONS

There are no specific qualifications required for this course although a good standard of literacy, ABTAC or Travel Agency experience is essential.

### WHERE COULD IT LEAD

Successful candidates can progress to work in a customer service or travel agency environment or it may lead to further training within this field.

### FEES

This course is only offered as part of full-time BTEC National Certificate Travel and Tourism, or to those who have completed the ABTAC Level 2.

### ADDITIONAL INFORMATION

Where courses last for more than one year, only the first year's fees are shown.

### HOW TO APPLY

You can apply for this course by applying [online](#), by filling out an application form from the College prospectus or by contacting the Information Officer on 01205 313218 for further information. The Information on this Course Information Sheet is correct at time of print, but can be subject to change at anytime.

The Information on this Course Information Sheet is correct at time of print, but can be subject to change at anytime.